

# TEACHFORNIGERIA

**Title:** Head, Internal Audit/Control

**Reporting to:** CEO

**Employment Type:** Full-time

**Location:** Lagos, Nigeria

## **About Teach For Nigeria**

Teach For Nigeria is a non-governmental organization focused on developing leaders to address education inequity in our country. Our mission is to attract, engage and mobilize a critical mass of young change agents who will drive the movement towards educational equity and excellence in Nigeria, starting by recruiting outstanding graduates as full time teachers for two years in underserved schools in low-income communities. As a growing organization working in a complex environment, we are looking for exceptional individuals who are both self-directed and strong team players to make up our leadership team. The scope of the role holder's oversight duties will span employees across the organization, external service providers, vendors and partners; and Teach For Nigeria Fellows when required.

## **Position Summary**

Teach For Nigeria is seeking a diligent and analytical Lead, Internal Audit/Control, to oversee the internal audit function and ensure the integrity of our financial and operational processes, and ensure compliance with internal policies and regulatory requirements. This role is responsible for conducting audits, evaluating the effectiveness of internal controls, and ensuring the accuracy and reliability of financial and non-financial information. This role is crucial for identifying risks, improving processes, and ensuring compliance with relevant laws and regulations, and safeguarding the organization's assets, while ensuring operational efficiency. The ideal candidate will have a strong background in audit and risk management, with the ability to lead complex audits and provide actionable recommendations to management.

## **Key Accountabilities/Responsibilities & Activities:**

- **Audit Planning & Execution:** Develop and implement annual audit plans, conducting audits to assess the effectiveness of internal controls and compliance with policies.
- **Risk Assessment:** Identify and assess risks across the organization, providing recommendations for mitigating these risks.
- **Compliance Monitoring:** Ensure compliance with legal, regulatory, and organizational standards across all departments.
- **Reporting:** Prepare and present detailed audit reports, highlighting key findings, risks, and recommendations for improvement.
- **Process Improvement:** Work with management to develop and implement process improvements based on audit findings.
- **Team Leadership:** Manage and mentor the internal audit team, fostering a culture of accountability and continuous improvement.
- **Stakeholder Engagement:** Liaise with external auditors, regulatory bodies, and other stakeholders as necessary.
- **Follow-Up:** Monitor the implementation of audit recommendations to ensure timely and effective resolution of issues.
- Maintain up-to-date knowledge of industry regulations and best practices in internal audit and control.

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- Provide training and guidance to staff on internal control processes and procedures.

## **Knowledge, Skills & Abilities:**

- Strong understanding of auditing principles, risk management, and internal controls.
- Excellent analytical and problem-solving skills.
- Strong communication and report writing skills.
- Ability to work independently and manage multiple priorities.
- High level of integrity and ethical standards.
- Strong leadership and team management capabilities.
- Familiarity with relevant regulatory frameworks and standards.

## **Education, Experience & Licensing Requirements:**

- Bachelor's degree in Accounting, Finance, Business Administration, or a related field.
- A minimum of 5-7 years of experience in internal audit, with at least 3 years in a leadership role.
- Professional certification in auditing (e.g., CIA, CISA) is preferred
- Experience working in a non-profit organization is a plus.
- Experience with audit software and tools.
- Proven track record of leading successful audits and improving internal controls.

**Disclaimer:** *It is not intended that the above listed duties reflect every job duty, responsibility, or task that the employee may be called upon to perform. The employee is expected to perform all job-related duties and tasks assigned by his/her supervising manager or other authorized manager.*

## **How to Apply**

Click on this link: <https://forms.gle/7KLsFX6w1oWtorz88> and follow the on-screen instructions to submit your application.